

BOARD OF TRUSTEES  
**BOARD MEETING MINUTES – March 28<sup>th</sup>, 2023**

On March 28<sup>th</sup> 2023 the Roosevelt Children’s Academy Charter School Board of Trustees held a teleconferencing Board Meeting pursuant to notice; at the Roosevelt Children’s Academy Charter School, 201 Debevoise Avenue, Roosevelt, N.Y. with Chair Rev Reginald Tuggle presiding.

ROOSEVELT CHILDREN’S ACADEMY CHARTER SCHOOL

**MOTION TO OPEN MEETING:** Chair Rev Reginald Tuggle officially called the meeting to order at 6:05 P.M. A motion was made by DWashington, to open the Board Meeting. The motion seconded by Burden.

**ESTABLISHMENT OF A QUORUM:** Chair Tuggle acknowledged the Trustees names to be called to establish a quorum. Present: Trustee (Tuggle, DWashington, Arroyo, Burden, Chien, Garner, Vanderburg, Williams) ADDITIONAL ATTENDEES-Sтивен Martir (Counsel to the Board); Tyra Washington, Consultant to Board; Simone Roberts, Middle School Principal; Reshma Persad, Elementary Principal; Philip Leconte, COO&CFO; Laron Walker, CSBM; Ella Portero, Secretary to the Board.

**INTRODUCTORY COMMENTS:** Chair opened the meeting with a welcome to everyone, on behalf of the entire board. The Chair commented on Jamal V. Vanderburg and Rev Scott Williams as new members of the RCA board. Both board members were congratulated. Each acknowledged their commitment to join the RCA board, whose goals are to support the children of RCA. Our RCA family gave a welcoming acknowledgement to the new board members. The Chair further thanked Toni Burden for her confidence, support and commitment as a Liaison between the board and the parent community and reiterated the importance of this support to the board.

**Adopted: March 28<sup>th</sup>, 2023**

A motion was made by Trustee Williams that the Minutes from the February 28<sup>th</sup>, 2023 Board Meeting be approved as written. The motion was seconded by Chien and unanimously approved.

**Ratifying & Confirming Resolution**

**Adopted: March 28<sup>th</sup>, 2023**

**BE IT RESOLVED**, that the Roosevelt Children’s Academy Charter School Board of Trustees in the March 28<sup>th</sup> 2023 Teleconference Board Meeting on behalf of the Roosevelt Children’s Academy Charter School authorized unanimously a Ratifying & Confirming Resolution adopting the February 28<sup>th</sup> 2023 Board Meeting Minutes as written. The motion carried. After which the school reports were presented.

Ayes: 8 Trustee (Tuggle, DWashington, Arroyo, Burden, Chien, Garner, Vanderburg, Williams)

Noes: 0 Absent: 0 Abstentions: 0

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Roosevelt Children's Academy Charter School

Board of Trustees Board Meeting Minutes – Tuesday, March 28<sup>th</sup>, 2023

**SCHOOL OPERATION Budget Update:** – Chief Operation's/Financial Officer (COO&CFO) presented the Updated Enrollment presentation for 2022-23. Enrollment update presented reflected a student count of 705 as of March 28<sup>th</sup>. Ahead of last year's pace. Of that total 542 students re-registered. Incoming students registered 163. Of that total 83 were incoming Kindergarten. The budget is based on student count of 700.

The Approved Budget for fiscal 2022-23 presented as of March 31<sup>st</sup> reflected total budgeted full year (FY) revenue is \$14.2 million. YTD recognized \$10.2 million. Total budgeted (FY) direct expenses \$10.1 million. Spending YTD \$6.8 million. Total budgeted (FY) indirect expense is \$4.1 million. Spending YTD \$2.9 million. On target for spending 100% of budget.

The Approved Budget for fiscal 2022-23 presented as of March 31<sup>st</sup>, 2023. Enrollment budget presented 700. Budgeted full year (FY) revenue is \$14.2 million. Budgeted direct expenses \$10.1 million. Budgeted indirect expense \$4.1 million.

Other Financial Reports: **UNAUDITED FINANCIAL STATEMENT as of March 31, 2023**

1. Statement of Financial Position Summary Report as of March 31, 2023
2. Statement of Cash Flows For The Period Ending March 31, 2023
3. Financial Performance Analysis For The Period Ending March 31, 2023
4. Statement of Activities Summary Report For The Period Ending March 31, 2023

**SCHOOL OPERATION: Facilities/Construction:**

1. **Permits received started fencing area to begin constructions**
2. **-115 Pleasant Ave construction Site Plan placed on TOH Calendar 2/28/23 at 7 pm. Philip Leconte to attend TOH Board meeting.**

**SCHOOL ACADEMIC REPORT**

Principals presented Academic report outlining Academics, Climate & Culture, Meetings with staff, Home /School connections, Communications with CSE, Meetings with operations and CSI.

**Elementary Report: School Climate & Culture**

- **COVID Cases**
  - **For the month of March (increase from previous month)**
    - **0 confirmed case (students)**
    - **0 confirmed cases (staff)**
  - **From the start of the school year**
    - **7 confirmed cases (students)**
    - **14 confirmed cases (staff)**
    - **0 classes placed on quarantine**

• **Average Student Attendance**

SEPT.	OCT.	NOV.	DEC.	JAN.	FEB.	MAR.
91%	89%	88%	84%	90%	88%	89%

• **Discipline**

	SEPT.	OCT.	NOV.	DEC.	JAN.	FEB.	MAR.
In School Suspensions	0	1	1	0	1	2	0
Out of School Suspensions	0	2	0	2	1	1	2
TOTAL	0	2 (same student)	1	2	1 (same student)	2 (same student)	2

**Events Overview**

- **Women’s History Celebration (Friday March 31<sup>st</sup>)**

**Academics**

- **Parent Teacher Conferences**
  - **Occurred on Thursday March 16<sup>th</sup>, in which 263 (61%) parents attended**
  - **Classroom teachers and teacher assistants discussed students’ academics (strengths, challenges, action plan)**
- **Math Mock Exam (3<sup>rd</sup> & 4<sup>th</sup> Grade): March 14<sup>th</sup> & 15<sup>th</sup>**

- **Test Prep (3<sup>rd</sup> & 4<sup>th</sup> Grade)**
  - Information will be attained from mock exams and will be reviewed/taught again during test prep which will be conducted for a total of 4 weeks
  - ELA: March 6<sup>th</sup> – April 6<sup>th</sup>
  - Focus Areas:
    - Week 1: Test taking strategies
    - Week 2: Vocabulary
    - Week 3: Perspective
    - Week 4: Character motivation (3<sup>rd</sup> grade), extended response (4<sup>th</sup> grade)
  - Math: March 27<sup>th</sup> – April 28<sup>th</sup>
- **Professional Development**
  - Thursday March 30<sup>th</sup> (noon dismissal)
    - Focus:
      - Sensitivity Workshop (All Staff) – will be hosted by external agency
      - Restorative Practice & DeansList Workshop (All Staff) – will be hosted internally by Ms. DiTucci, Dean of Students
      - Math Test Prep (Grades 3 & 4 Staff) – will be hosted internally by Ms. Esteves, Math Instructional Coach

**Vacancies**

- 1 Teacher Assistant
- 1 Classroom Teacher

## **Middle School Report:**

### ACADEMICS:

- ❖ Second round of informal observations will begin the week of March 20
- ❖ Parent/Teacher Conferences was on Thursday, March 16. One Hundred thirty-two parents attended. This was 48% of our student body population.
- ❖ Our dress down day civic fundraiser is a success. We were able to donate \$115 to the Holocaust Museum, \$150 to St. Jude Children's Hospital, and with our recent dress down day we raised enough money to donate \$230 toward Alzheimer's Research. Two-fifths of our next dress down day fundraiser will be donated to Breast Cancer research in honor of Women's History Month.
- ❖ Some of our eighth grade students are creating a collage to celebrate women of various cultures. Also, in honor of Women's History we will be hosting a Queen For A Day event on March 24<sup>th</sup> from 6 pm to 8 pm. Students will honor a special woman in their life.
- ❖ Our student Work Study Program is two weeks strong. Each week, Tuesday through Thursday, a few of eighth students assist Ms. Jackie, Mr. Harriott, and the receptionist in the admin building. Others, tutor 5<sup>th</sup>, 6<sup>th</sup>, and 7<sup>th</sup> grade students in math.
- ❖ In ELA, all grades are engaged in test prep every week on Tuesdays and Thursdays for 45-minute sessions.
  - 5th Grade continues the module with the essential question "How have athletes broken barriers during the historical era in which they live?" As they close the second unit, students are planning an opinion essay. They will utilize information and background knowledge of Jackie Robinson from, "Promises to Keep: How Jackie Robinson changed America," and other informational texts to plan an essay that states an opinion and has reasons that are supported by facts and details. They are also critiquing the writing of their peers with kind, helpful, and specific feedback.

**6th Grade continues with the module topic of critical problems and design solutions. They have read the story of William Kamkwamba, a Malawian boy**

- whose community endures a devastating drought and famine. William uses his creativity and inventiveness to build a windmill that ultimately saves his village. Our students used recyclable materials and the design thinking process to create and present their windmill prototypes. Their masterpieces are on display above the lockers on the 2nd floor.
  
- 7th Grade finalizes their in depth study of the Harlem Renaissance. Throughout this module, students have read poems and stories, listened to songs, and viewed visual and performing art from the Harlem Renaissance. For the culminating performance task, students will share these works with an audience in a Harlem Renaissance Museum. Students curate a set of texts, songs, and artwork connected by a theme from the Harlem Renaissance. They also curate a contemporary piece that they either found or made themselves. Students are creating both a written and oral presentation of their curator's statement, labels, and the works as part of their museum exhibit.
  
- 8th Grade students learned about a terrible time period in history, the Holocaust. They had an opportunity to hear and remember the voices of victims, survivors, and upstanders, Throughout the previous units students read the graphic novel Maus I, which tells the story of a Holocaust survivor. Based on the knowledge gained, students are creating a fictional profile of an imaginary upstander and writing a narrative of a fictional interview. For their performance task, students create graphic panels to represent a key moment of their narrative and write a reflection on the work they have created. Students present their panels to an audience and answer questions about their work.
  
- ❖ In Math, 5th Grade is currently working on using models and fraction equivalence to write fractions as decimals. 6th Grade is currently working on write, read and expressions in which letters stand for numbers. 7th Grade is currently working on solving two-step equations. 8th Grade is currently working on defining and identifying quadratic functions. Algebra 1 is currently working on divide rational expressions; rationalize the denominator.

### RTI

- ❖ We are currently in our 3<sup>rd</sup> RTI cycle-which will conclude on May 12th.
- ❖ 10 students in grades 1-4 exited the RTI program after cycle 2, due to adequate progress made that placed them on or closer to grade level expectations.
- ❖ 8 students exited the RTI program in grades 5-8 after cycle 3, due to adequate progress made that placed them on or closer to grade level expectations.
- ❖ 12 students in kindergarten began RTI on February 27th, all are reading on an AA level.
- ❖ Overall, students are making wonderful progress in Reading & Math through the LLI & Number Worlds program, progress is monitored frequently, and adjustments are made when students are not making satisfactory progress. We also have evidence to support that the programs are working well due to the number of students who have exited the program. RTI Teachers check-in on students' progress who have exited the program during each cycle to ensure they are remaining on track.
- ❖ RTI teachers meet with Mrs. Johnson in to review student data after each cycle. Students' progress is discussed on an individual basis to determine needs for the next cycle. We also monitor the progress of students who have exited the program.

### Special Education:

- ❖ IEP Annual reviews for most school districts have been held or are scheduled to happen during the early spring. Most of our students have made progress towards meeting their annual goals and are slated to return to RCA next school year with the support of an IEP.
- ❖ 3 IEPs were added in February.
- ❖ We currently have 8 students with evaluations pending and 14 students who have been referred for evaluations and are waiting on district registration to begin the process.
- ❖ The goal is to add at least 10-15 IEPs to our SWD population by June to increase our Special Education #s.
- ❖ We have a total of 54 students with IEPs or 504s Kindergarten through 8<sup>th</sup> grade. We have 34 students with IEPs between K-4th grade and 2 504s. There are 19 students with IEPs and 6 with 504s between 5th-8th grade.

**IEP/504 students continue to receive testing accommodations for classroom exams as well as all state exams taking place this Spring.**

**ENL Report:**

The ENL students have begun review for the speaking, listening, reading and writing sections of the NYSESLAT Exam. The students continue to make progress with their English language skills. The middle school ENL team encouraged an 8<sup>th</sup> grade ENL student, Gandy Desir to enter a contest sponsored by the New York State Association for Bilingual Education. The student wrote an essay about being bilingual and biliterate. In the essay, he was asked to address the following questions:

- What does being bilingual and biliterate mean to you today and in the future?
- How does being bilingual and biliterate benefit your community?
- How does being bilingual and biliterate benefit our world?

We are proud to report that Gandy won first prize out of 121 participants statewide. He attended an awards luncheon on March 18<sup>th</sup> at the East Wind in Wading River, NY. He was asked to read his essay to the audience. He received a medal and a cash prize of \$150. He was accompanied by his parents and Mrs Kilstein/Mrs. Levy.





SEL & Guidance Counsellor Report:

**STRONG Youth Program for Grades 7 & 8: We continue to collaborate with the STRONG Youth Organization to implement three motivational speakers to visit our 7<sup>th</sup> and 8<sup>th</sup> grade**

- ❖ classes throughout the course of the school year. Speakers will continue to take over Mr. Ellis's Social Studies classes for the day. Our first talk on November 15<sup>th</sup> was about Peer Pressure. Our second talk took place on February 15<sup>th</sup>. February's topic was, "The Cost of Peace: Three tips to deescalate conflicts". Violence often starts with a verbal or a social media dispute. In this conversation, students will learn the basic ingredients that escalate an argument into an incident, and how to prevent it. Students enjoyed both STRONG Talk's and were actively engaged. STRONG is scheduled to return for their third and final day on Wednesday, April 5.
- ❖ **College Day:** College Day has been scheduled for Friday, May 12. This will be a fair style event, with our visiting colleges set up in the gym. Students will come down by class to walk around the fair and receive information. Beforehand, students will participate in discussions about college and will be prepared with questions to ask. As of March 16, we have the following universities confirmed – Nassau County Community College, Molloy University, and Long Island University.
- ❖ **Career Day:** Career Day has been scheduled for Friday May 19. The career day committee is working on bringing back presenters from last year and adding more. Letters will be going out to potential presenters on Monday, April 3.

**Discipline Report:**

- ❖ Restorative Modeling has been and will continue to be emulated in teachers' classrooms and in lesson plans.
- ❖ Classroom Values are posted in rooms along with Character Trait of the Month. Dean utilizes these traits with Restoratives Circles when necessary. February Trait: *Self Discipline*
- ❖ Six Restorative Circles were held in my office. Four Fifth Grade- Two Six Grade Level Circles
- ❖ Moments of Mindfulness meditation are scheduled every morning and afternoon to create a calm and community environment.
- ❖ Meditation Room has been established as an extra support room for those students who need to reflect on behaviors that are Tier 1 behaviors. An addition was added to the Meditation Reflection Room Sheet. Teachers must include why they are sending students to the room and call home as well as add the behaviors to Deans List for documentation purposes.
- ❖ Mrs. McGrath and I are creating a 7<sup>th</sup> grade strategy plan for discipline/SEL techniques.

- ❖ Working with several staff members to ensure that students who have disciplinary issues and IEP's/ 504 Plans are receiving district mandates. Ms. Johnson and Ms. Ms. McGrath are assisting in this process.
- ❖ *Dean's List Shout Outs* for the teachers who are utilizing the system Deans List, for calling home to notify parents of issues at school is in progress. This can be done weekly or monthly. Dress Down Passes for our top callers.
- ❖ Coaching teachers within the classroom setting regarding discipline structures. This task has already started with the seventh-grade team. Several visits have been made with input that will be discussed with the teachers, Ms. Roberts, and team coaches. All information will be documented for resourcing purposes. *Teach Like a Champion* is the text that is utilized for PD purposes. This includes teachers reading chapters and viewing text videos, having relevant professional discussion regarding observation and what is expected of the teaching/discipline process. Discipline this month is *Procedures and Routines*. Meeting with teachers for coaching purposes is set for specific dates.
- ❖ Teachers/TA's utilize Deans' List to record Parent Communication via phone, email, or text message. Administration strongly encourages phone communication. instead of text or email.
- ❖ The Uniform Policy is being enforced daily with several checks throughout the morning. Calls are made when an infraction is found. Dean's List messages are sent out to remind parents of infractions found within student body. As of now, we are reviewing the shoe policy regarding wearing Uggs which several of our upper grade students are wearing. A Deans' List blast was sent out to parents as guardians as well as individual parent emails to those students who are repeat offenders of the Ugg foot attire. \*\*\* Upper Middle School issues are Uggs and not wearing school shirts. iPads are also becoming technology concerns.
- ❖ The Community Service Program continues. Women's History Month and Ramadan are projects to be worked on.
- ❖ Six parent meetings this month to discuss grades and disciplinary issues.
- ❖ Dean is working with Ms. Kilstein for March Professional Development- *Strategies for Dealing with Difficult Students*.

- ❖ **Working with Hempstead School District Bus Transport.** Several IEP bus students that have behaving poorly on the Hempstead buses need to receive disciplinary actions that will support their IEP accommodations. \*\*\* Working with Mr. Longchamp, Ms. Roberts, Ms. Persad, Dean Di Tucci, and Ms. Johnson. To date, the Middle School is complying following any bus suspensions that have been issued.
- ❖ **Alternative Placement continues with two eighth graders**
- ❖ **Dean will be taking several Restorative Circle Seminars beginning the end of January until the end of March.** Each class is sponsored by SED and will result in a certificate of completion.
- ❖ **Communication with administration is paramount.** Dean communicates with Principal several times a day to discuss/review and creates strategies to make the middle school a safe and academically successful environment.

	SEPT	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN
ISS	0	6	4	11	7	11	14			
OSS	2	0	1	0	0	2	2			
<b>TOTAL</b>	<b>2</b>	<b>6</b>	<b>5</b>	<b>11</b>	<b>7</b>	<b>13</b>	<b>16</b>			

Below is an accounting of how the students are doing academically based upon the four academic levels. The results are reflective of the last assessment administered in each subject.

- ✓ **Level 4: performing at 90% and above**
- ✓ **Level 3: performing at 70% - 89%**
- ✓ **Level 2: performing at 51% - 69%**
- ✓ **Level 1: performing at 50% and below**

<i>Subject</i>	<i>Level</i>	<i>Level</i>	<i>Level</i>	<i>Level</i>	<i>% 3</i>	<i>% 1</i>
<b>Mathematics</b>	5 <sup>th</sup> : 22 6 <sup>th</sup> : 18 7 <sup>th</sup> : 3 8 <sup>th</sup> : 1 Alg: 14	5 <sup>th</sup> : 23 6 <sup>th</sup> : 28 7 <sup>th</sup> : 8 8 <sup>th</sup> : 2 Alg: 2	5 <sup>th</sup> : 18 6 <sup>th</sup> : 11 7 <sup>th</sup> : 13 8 <sup>th</sup> : 6 Alg: 2	5 <sup>th</sup> : 1 6 <sup>th</sup> : 6 7 <sup>th</sup> : 50 8 <sup>th</sup> : 42 Alg: 5	Increase 7%	Decrease
<b>Total</b>	<b>58</b>	<b>63</b>	<b>50</b>	<b>104</b>	<b>44%</b>	<b>56%</b>
<b>ELA</b>	5 <sup>th</sup> : 10 6 <sup>th</sup> : 26 7 <sup>th</sup> : 16 8 <sup>th</sup> : 23	5 <sup>th</sup> : 27 6 <sup>th</sup> : 17 7 <sup>th</sup> : 34 8 <sup>th</sup> : 28	5 <sup>th</sup> : 18 6 <sup>th</sup> : 10 7 <sup>th</sup> : 5 8 <sup>th</sup> : 4	5 <sup>th</sup> : 9 6 <sup>th</sup> : 10 7 <sup>th</sup> : 19 8 <sup>th</sup> : 19	Increase 7%	Decrease
<b>Total</b>	<b>75</b>	<b>106</b>	<b>37</b>	<b>57</b>	<b>66%</b>	<b>34%</b>
<b>Social Studies</b>	5 <sup>th</sup> : 6 6 <sup>th</sup> : 35 7 <sup>th</sup> : 11 8 <sup>th</sup> : 11	5 <sup>th</sup> : 36 6 <sup>th</sup> : 28 7 <sup>th</sup> : 46 8 <sup>th</sup> : 51	5 <sup>th</sup> : 21 6 <sup>th</sup> : 0 7 <sup>th</sup> : 15 8 <sup>th</sup> : 3	5 <sup>th</sup> : 3 6 <sup>th</sup> : 0 7 <sup>th</sup> : 2 8 <sup>th</sup> : 1	Increase 2%	Decrease
<b>Total</b>	<b>63</b>	<b>161</b>	<b>39</b>	<b>6</b>	<b>83%</b>	<b>17%</b>
<b>Science</b>	5 <sup>th</sup> : 21 6 <sup>th</sup> : 29 7 <sup>th</sup> : 17 8 <sup>th</sup> : 12	5 <sup>th</sup> : 23 6 <sup>th</sup> : 31 7 <sup>th</sup> : 26 8 <sup>th</sup> : 33	5 <sup>th</sup> : 19 6 <sup>th</sup> : 3 7 <sup>th</sup> : 23 8 <sup>th</sup> : 24	5 <sup>th</sup> : 3 6 <sup>th</sup> : 0 7 <sup>th</sup> : 8 8 <sup>th</sup> : 5	Increase	Decrease 19%
<b>Total</b>	<b>79</b>	<b>113</b>	<b>69</b>	<b>16</b>	<b>69%</b>	<b>31%</b>

**4: 90% - 100%**      **3: 70% - 89%**      **2: 51% - 69%**      **1: 0% - 50%**

<u>New Students</u>	Math				ELA			
Grade Level	4	3	2	1	4	3	2	1
5 <sup>th</sup>	2	8	3	0	0	7	2	1
6 <sup>th</sup>	1	9	3	0	0	4	7	3
7 <sup>th</sup>	1	4	3	3	1	5	7	0
8 <sup>th</sup>	2	3	0	2	1	4	1	3

<u>Cohort Students</u>	Math				ELA			
Grade Level	4	3	2	1	4	3	2	1
5 <sup>th</sup>	20	15	12	1	3	24	13	12
6 <sup>th</sup>	17	19	8	6	7	24	13	4
7 <sup>th</sup>	2	4	11	48	2	28	23	9
8 <sup>th</sup>	15	3	4	45	6	30	25	5

<u>Summer School</u>	Math				ELA			
Grade Level	4	3	2	1	4	3	2	1
5 <sup>th</sup> (3)	0	2	1	0	0	0	1	2
6 <sup>th</sup> (15)	0	10	5	0	0	5	6	4
7 <sup>th</sup> (21)	0	3	6	11	0	4	11	5
8 <sup>th</sup> (20)	0	4	8	8	0	6	11	3

**CSI Recommendation:**

- Clear Objectives
- TAs supporting students academically
- Effectively using techniques to Check for Understanding (aggressive monitoring and feedback during the lesson)
- Engaging students through questions and activities to foster Higher Order Thinking (Student Center Learning)
- Student Discourse
- Establishing and maintaining a classroom environment with a consistent focus on academic achievement
- Teacher evaluations contain clear statements of targets for teacher performance

**Principal Goals:**

- **To maintain high expectations for both students and staff.**
  - ✓ **Holding staff accountable for delivering rigorous and engaging instruction.**
  - ✓ **Holding staff accountable for adhering to school policies and expectations.**
  - ✓ **Implementing programs that foster student academic achievement such as, the incentive points, awards day, Student Government, etc.**
  - ✓ **Holding students accountable for following school policies and procedures.**
  - ✓ **Meeting with Staff quarterly to establish and discuss their personal and professional goals**
- **To development a better home/school community.**
  - ✓ **Hosting quarterly parental events**
  - ✓ **Continuing open communication with families**
  - ✓ **Creating a welcoming environment for parents, students, and staff**

**Academic Goals:**

- **In the area of mathematics, it is our goal to have a 20% growth of students performing at levels 3 and 4 among all grade levels by April 2023 in comparison to that of June 2022. We ended the 2021-2022 academic school year at 54% of our students performing at a level 3 or 4. This was based upon the End of the Chapter assessments. In terms of the IReady**

- Diagnostic assessment, 39% of our students were performing at a level 3 or 4 at the time of the third Diagnostic assessment.
- In the area of ELA, it is our goal is to have at least 45% of students performing at levels 3 and 4 in writing by the mid-year Benchmark assessment.

**Vacancies:**

- ❖ We are currently in need of 2 TAs
- ❖ 1 Math teacher

**COVID:**

- ❖ Since the last Board meeting, we had no known staff positive COVID case.

**HONORS:**

- ❖ Our 8<sup>th</sup> year of our RCA High Honor Society Program has begun. We currently have 44 inductees. 9 students have already completed at least one of their required courses.
- ❖ Gandy was award 1<sup>st</sup> prize in an ENL essay competition.
- ❖ Semester 1 Awards Day will take place on February 16<sup>th</sup>, 2023. 71% of our students met the below criteria first quarter. 81% of our students met the below criteria for quarter 2.
  - ✓ High Honor Roll: Accumulative Average 95% and above
  - ✓ Honor Roll: Accumulative Average 90% - 94.9%
  - ✓ Merit Award: Accumulative Average 87% - 89.9%
  - ✓ Rising Stars Award: Accumulative Average 80% - 86.9%

**SPECIAL EVENTS:**

- ❖ March 24<sup>th</sup>: Queen for a Day
- ❖ April 1<sup>st</sup>: Easter Egg hunt

**FIELD TRIPS:**



**Ratifying & Confirming Resolution**

**Adopted: March 28<sup>th</sup>, 2023**

**BE IT RESOLVED**, that the Roosevelt Children’s Academy Charter School Board of Trustees in the March 28<sup>th</sup>, 2023. Teleconference Board Meeting on behalf of the Roosevelt Children’s Academy Charter School unanimously authorized a Ratifying & Confirming Resolution adopting the COO/CFO report. Being that there were no further discussions, a motion was made by Trustee Vanderburg for the acceptance of the COO/CFO report. The motion was seconded Trustee Burden. The motion carried.

Ayes: 8 Trustee (Tuggle, DWashington, Arroyo, Burden, Chien, Garner, Vanderburg, Williams)

Noes: 0 Absent: 0 Abstentions: 0

**Adopted: March 28<sup>th</sup>, 2023**

**BE IT RESOLVED**, that the Roosevelt Children’s Academy Charter School Board of Trustees in the March 28<sup>th</sup>, 2023 Teleconference Board Meeting on behalf of the Roosevelt Children’s Academy Charter School unanimously authorized a Ratifying & Confirming Resolution adopting the acceptance of the Principal report. A motion was made by Trustee Vanderburg for the acceptance of the Principal reports. Being that there were no further discussions the motion was seconded by Trustee Burden. The motion carried.

Ayes: 8 Trustee (Tuggle, DWashington, Arroyo, Burden, Chien, Garner, Vanderburg, Williams)

Noes: 0 Absent: 0 Abstentions: 0

**Ratifying & Confirming Resolution**

**Adopted: March 28<sup>th</sup>, 2023**

**BE IT RESOLVED**, that the Roosevelt Children’s Academy Charter School Board of Trustees in the March 28<sup>th</sup>, 2023 Board of Trustees Teleconference Board Meeting on behalf of the Roosevelt Children’s Academy Charter School unanimously authorized a Ratifying & Confirming Resolution to accepting the approval of personnel actions identified for staffing in the Position Control Form. Being that there was no further discussion, a motion was made by Burden approving the adoption of the resolution approving the personnel action items. The motion was seconded by Trustee Williams and unanimously approved. The motion carried.

**New Hire:**

**Elena Rubin \_Teacher\_ \_ Middle School\_ Start Date \_3-20-2023**

**Charles Gargaly \_Teacher\_ \_ Middle School\_ Start Date \_3-28-2023**

**Shakee Hartley \_Teacher Assistant\_ \_ Elementary School\_ Start Date \_3-27-2023**

**Mary Byrnes Hennelly \_Teacher\_ \_ Elementary School\_ Start Date \_3-27-2023**

Ayes: 8 Trustee (Tuggle, DWashington, Arroyo, Burden, Chien, Garner, Vanderburg, Williams)

Noes: 0 Absent: 0 Abstentions: 0

**PARENT REPORT:** PG commented on the March 2023). This month's group discussion centered on 'Best Steps for Fostering a Smooth Transition to High School', exploring concepts and strategies and tips to utilize 8<sup>th</sup> grade a 'High School Prep Year', designed to assist parents/guardians and students work with educators to best prepare for high school (other tips for parents/teachers outlined). Children's book author Dr. Unseld Robinson of the Bayside Bunch series plans a visit in April where he will conduct a brief presentation to students on the core principles of building confidence, kindness, acceptance and the beauty of diversity in all its forms (kindness, acceptance etc. Planning underway for a Healthy Teeth, Healthy Smiles event for our students where students will have the opportunity to engage in a fun and educational activity designed specifically to teach the basics and importance of good oral hygiene. The event will be led by a team of dental hygienists and include complimentary gifts for the students. Special thank you to Mr Leconte and Ms L'oreal for supporting this initiative.

**PUBLIC COMMENTS:** Members of the community were acknowledged.

**EXECUTIVE SESSION:** NONE

**ADJOURN.** The Board meeting ended at approximately 6:38 P.M. with a motion to adjourn made by Trustee Burden. The motion was seconded by Trustee Garner. The motion was passed unanimously without debate.

Respectfully Submitted by,

*Ella Portero*

Ella Portero, Secretary to the Board